

EXTERNAL/INTERNAL VACANCY

Wilmed Park Hospital invites suitably qualified candidates to apply for the following position:

CSD Supervisor (LEVEL C2/C3)

Positions exists in: CSD

Main Focus area: Responsible for maintaining the department's supply of sterile devices.

1. Key Performance areas: (Include but not limited to)

Sterilization of equipment

- To monitor and maintain sterilization of products, equipment & loan sets according to policies and procedures and manufacturer guidelines.

Teamwork and participation

- To contribute actively to teamwork to ensure efficiency of the team on a continuous basis.

Mutli disciplinary team

- To investigate, implement and maintain corrective measures regarding doctors' satisfaction levels.

Staff management

- To evaluate and complete all newly appointed staff members probation evaluation forms.

Financial management

- To manage financial resource according to the operational budget by procuring items included in the Capital budget and following the procurement process.
- To execute and verify the assets register to ensure control and maintenance over assets.

Quality control

- To provide evidence of participation in training and development interventions.
- To identify training needs within the unit and to allocate training intervention to address the training needs on a continuous basis.
- To develop, implement and evaluate quality improvement programs in the unit on a continuous basis to ensure quality service to theatre and in the unit.
- To identify ,record and rapport near misses and incidents and take corrective action according to relevant Policy and Procedures to ensure quality improvement

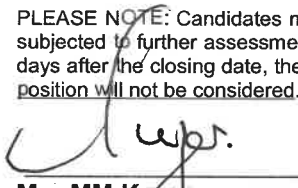
2. Post Requirements:

- At least 2 – 5 years experience in theatre/CSD.
- RN-Theatre experience and/or CSD experience will be an advantage.
- Computer literate
- Must be fully bilingual with good communication skills.
- Good conflict and stress management / be assertive without disrespect.
- High energy levels and adaptability to changing working environment.
- Must be able to work independently and under pressure.
- Must be available afterhours and on weekends.
- Driver license and own transport.

Applications can be **uploaded on the Online Recruitment Portal:** <https://www.mmhs.co.za> [For any technical problems please phone the HR offices at 018 468 7700] Office hours are Monday to Thursday 07:00-16:00 and Friday 07:00-12:30. **PLEASE ENSURE TO INCLUDE CERTIFIED COPIES OF QUALIFICATIONS.**

CLOSING DATE: 20 January 2022

PLEASE NOTE: Candidates must ensure that their contact details are correct and that they can be contacted during office hours. Candidates may be subjected to further assessment that may include psychometric evaluation and/or health questionnaire. If candidates are not contacted within thirty (30) days after the closing date, they should consider their applications as being unsuccessful. Late and incomplete applications not indicating the applicable position will not be considered. The right to fill the position within the Operational requirements of the Company is reserved.



Mrs MM Kruger
MANAGER, HUMAN RESOURCES
MATLOSANA MEDICAL HEALTH SERVICES.
2022-01-12 .

Equal opportunity is supported by the Employer